Dear XX

**The Retained Firefighters’ Pension Settlement - Second options exercise**

**Name: XXXXX NI Number: XXXXX**

We are writing to you following your late XX death [on XX]. Please accept our condolences on your loss.

When your late XX started their employment as a retained firefighter with [INSERT NAME] Fire and Rescue Service, although they were covered by the same injury and compensation provisions as applied to regular firefighters, they were unable to join the Firefighters' Pension Scheme 1992 (FPS 1992).

Following a legal judgement (more information is available on the [www.fpsmember.org/special-options-exercise](http://www.fpsmember.org/special-options-exercise)) we have identified that you may meet the criteria to be in scope to receive a time limited death grant under the Firefighters’ Pension Scheme 2006 (FPS 2006) (special) scheme (more information is set out below).

Please note that those who were employed on retained duties **and** as a whole-time regular firefighter under the same contract of employment are not eligible to join the FPS 2006 (special) scheme.

**Time-limited death grant**

If you are the surviving spouse or civil partner of someone who was employed as a retained firefighter during the relevant period (7 April 2000 to 5 April 2006) and who continued in that employment until they died before 6 April 2006, then you are entitled to receive the payment of a death grant equal to 2.5 times the pensionable pay that your late XX earned in their last year of service, as determined by the fire authority. Your entitlement will be subject to the submission of an application to you late XX’s last employing fire authority before the 31 March 2025.

**Next Steps**

Please complete the time-limited death grant application form and provide a copy of:

* your late XX’s death certificate
* your marriage/civil partnership certificate
* your birth certificate

Please return these to us at:

[Address]

Once we have received your completed application form we will respond to you in writing setting out the amount that is payable and the arrears of employee contributions payable to provide for this.

Yours sincerely